

3.15.7 Metadata Reference

Element Name	Description	Example
Metadata Date	The date that the metadata were created or last updated.	20050606
Metadata Contact Person	The name of the person responsible for the metadata information.	Nyambi Nyambi
Metadata Contact Organization	The name of the organization responsible for the metadata information.	D.C. Office of Zoning
Metadata Contact Position	The position of the Metadata Contact Person	
Metadata Contact Address	The mailing address of the Metadata Contact. Ensure that the address type is set to the appropriate choice – mailing or physical address, or both.	441 4th St NW
Metadata Contact City	The city of the Metadata Contact.	Washington
Metadata Contact State or Province	The state or province of the Metadata Contact.	DC
Metadata Contact Postal Code	The ZIP or other postal code of the Metadata Contact.	20009
Metadata Contact Voice Phone	The voice phone number, including area code, of the Metadata Contact.	(202) 727-0314
Metadata Contact Fax Phone	The facsimile telephone number, including area code, of the Metadata Contact.	Same
Metadata Contact E-mail Address	The Internet mail address of the Metadata Contact.	zoning.info@dc.gov
Metadata Contact Hours of Service	The hours of service of the metadata contact.	10 am - 5 pm
Metadata Review Date	The review Date of the Metadata by the Metadata Contact Person. This is formatted to "dd/mm/yyyy."	20050606